

# St. Philip Parish Council

## DRAFT MINUTES – December 14, 2021

Tuesday 7:00 p.m. via zoom:

### 1. Prayer

Christopher read a passage from Luke 1 (35-38) the annunciation - in which the Angel Gabriel speaks to Mary – followed by Mary's response (v.38) 'Here am I, the servant of the Lord; let it be with me according to your Word.' Christopher offered a brief reflection on the passage saying that Christmas is a celebration of the unexpected. Our days now are also so full of 'the unexpected.' But, if we follow Mary's example in glad surrender, knowing that there is a higher wisdom present and at work, then, whatever the outcome, we can rest and trust in this same desire to surrender our hearts and wills to the living God.

### 2. No Regrets / all members were present

### 3. Minutes – 16 November 2021

The Minutes of the November meeting were circulated on late on the evening of November 16. Dave Conway noted that we had made a couple of procedural errors: because part of our meeting was held in-camera, there should have been a Motion to move "in-committee" for the confidential discussions - and then, when we completed that section of the meeting that was confidential, we should have moved to "rise from committee." The Minutes should also have included any Motions that were passed during the in-camera discussions, as those will be very much a public decision affecting everyone in the church.

Thus, in the Minutes, Section #4 (Wardens) needed to be revised to include the Motions that were passed. These changes were made and a second edition of the Draft Minutes was circulated on November 17.

**MOTION** – that we accepted the Minutes of the November 16 meeting as edited and circulated on November 17. - Gillian

Seconded: Karen      Vote: Carried.

### 4. Continuation of 11:15 service in 2022?

**MOTION:** Larry Anthony – moved that we discontinue the current form of the 11:15 Sunday morning service and switch to a twice monthly service of Morning Prayer on 1<sup>st</sup> & 3<sup>rd</sup> Sundays beginning January 16, 2022, that would last for the duration of Christopher's incumbency (May, 2022) and then be discontinued.

Seconded: Gillian Fosdick

Discussion: - About 17 people comprise the regular congregation.

- Eucharist will be offered each Sunday at the 8:00 am and at the Family service at 9:00 am.

Beginning January 13, 2022 we also will return to a regular mid-week Eucharist (10 am Thursdays)

**Vote: Carried.**

## **5. Office staffing**

Karen Fenimore has spoken with Karen Van Rheenen and let her know that she wishes to finish work at the end of May, 2022 – or earlier.

Council agreed that we should begin to ‘put the word out’ and circulate the job description in January – that it should be sent out in the message on mail chimp on January 8, and suggested that applications be invited for a February date. If someone was hired for March / April, then Karen Fenimore would agree to work with and train the new person.

## **6. Liminal Time workshop**

Judith Slimmon is a member of our 11:15 congregation. She is also a Zurich-trained Jungian analyst who has had a private analytical psychology practice for two decades. Judith has been part of the training faculty of the C.G. Jung Institute of Colorado and has lectured across Canada and in Europe. She has offered to lead a Saturday morning Workshop for St. Philip leadership on ‘Liminal Time’ – to help us – help others through this transition time of letting go of Christopher and welcoming the new person who will come to minister in the parish.

Council settled on the date January 29, 2022. All parish council members, - including those standing for nomination at the AGM in January, as well as staff and members of the Selection Committee will be invited to be present at this workshop.

Karen Van Rheenen will clarify with Judith her expectations for compensation.

## **7. Roof**

We have a small leak in the flat roof on top of the sacristy. An appraisal has been done and an estimate has been received.

**MOTION:** Larry Anthony that we move ahead with this work and spend up to \$3,500 to fix the part of the roof that has the leak – the flat roof over the sacristy.

Seconded: Jennifer Sharlow. Vote: Carried.

## **8. Finance – budget**

Treasurer, Ged McLean circulated a parish financial summary to council on December 8. He went over the December 2021 Finance Report and 2022 Budget Proposal with council - saying - we are going to finish the year with income slightly above last year’s budget projection and expenses well below it. This does not draw out the extra-to-budget outreach giving as part of our bequest commitment.

Offerings are still down, but other income and in particular \$17K from the government has bolstered this side of the balance sheet.

Looking ahead to 2022, he is proposing a status quo budget throughout, with items trimmed to match reality, and salaries increased nominally by 3% all ‘round to produce a budget slightly below last year’s budget. On the income side he is projecting about a \$10K reduction in 2022 from 2021.

## **9. Treasurer – 15 requests**

Ged has announced that he is stepping down as Treasurer as of the AGM in January.

(He will be away for close to 6 months, sailing through the North West Passage)  
Christopher has approached 15 people looking for someone willing to take this position on. This is an historic first.

Suggestions were made. Larry & Karen will touch base with one very busy person who felt willing – but not immediately available.

Ged affirmed the excellent support in place for anyone who does take on the role of Treasurer, as Bookkeeper, Kathy Fyfe and Envelope Secretary, Betty Davidson are both very capable, knowledgeable, reliable, and trustworthy.

At this point in the evening, Christopher Page left the meeting. The Wardens chaired the remaining time and a MOTION was passed that we move to an ‘in-camera’ discussion regarding the **Selection Committee**.

Five people have been identified who are willing and available to serve on the committee. Council then generated a list of names of others that Karen will approach to see if they are willing to serve in this way.

## **10. Ventilation**

Prior to the October meeting, it was suggested that we do need to address this issue -- to provide safety for all. Too many pressing issues meant that the subject was brought forward in November and again this evening. Considerable discussion took place this night.

The government of Canada has a web page on COVID-19: Guidance on indoor ventilation during the pandemic.

<https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/guidance-documents/guide-indoor-ventilation-covid-19-pandemic.html>

Covid and other viruses will always be around and proper ventilation might add another layer of protection. Some cases of transmission have been linked to poor ventilation where the virus appears to have been transmitted through aerosol production from infected individuals.

The site does say that it is important to note that adjusting ventilation is not likely to reduce transmission between individuals in close proximity and that it is still important to maintain proper hygiene, physical distance and use of a well-fitting non-medical mask.

One way to improve ventilation is to open exterior doors and windows.

The National Collaborating Centre for Environmental Health (NCCEH) has a number of White Papers available on ‘Air Cleaning technologies for indoor spaces during the COVID-19 pandemic’

Ultraviolet germicidal irradiation was another topic of interest. Ged and Larry will follow up before the next meeting in January

## **11. Youth Worker needed effective January 2023**

Council is alert to the fact that Grace will be leaving at the end of next year.

## **12. Annual Meeting – Tuesday, 1 February, 2022**

**The deadline for Annual Reports is Tuesday, 11 January 2022**

**WARDEN:** 2-year term

**Karen Van Rheenen** (1 year remaining)

Nomination: **Larry Anthony** for 2-year term

**SYNOD DELEGATES:** 3-year term

Dave Conway (2 years remaining)

Karen Van Rheenen (2 years remaining)

Grace Bodie (2 years remaining)

Jennifer Sharlow (1 year remaining)

**PARISH COUNCIL MEMBER AT LARGE:** 2-year term

Gillian Fosdick (1 year remaining)

Esther Graham (1 year remaining)

Evelyn Savage (1 year remaining)

Nominees (3 for 2-year term):

Mark Laidlaw

Eric Reiter

Marcus Schlag

**TREASURER:** appointment 5-year term:

**13. MOTION to Adjourn meeting - Gillian (8:54 pm)**

**All said 'The Grace'**

next meetings: 18 January, Annual Meeting Tues 1 Feb 2022,  
15 Feb, 15 March, 26 April (nb: 4<sup>th</sup> not 3<sup>rd</sup> Tuesday), 17 May, 21 June (wardens chairing)

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